

2021 Lyons Farmers' Market Rules

Sponsored by: Lyons Main Street Program – 70 William Street, Lyons, NY 14489

Lyons Farmers' Market – Vendor Copy

1. The **purposes** of this market are to provide an opportunity for local farmers, vendors and crafters to offer their products to the residents of the community and to provide a shopping opportunity for community members to purchase fresh produce, homemade crafts and other products.
2. The **location** of the market is at 32 Church Street, Lyons, New York 14489 – by the town park.
3. **Applications** for vendors who have not received them in the mail may be picked up at the above address **OR** they may be downloaded at lyonsny.com
4. The market **time** will be every Saturday from June 19, 2021 to Oct. 31, 2021 from 8:00 AM until 12:00 PM. **Set up time is between 7:00 AM and 8:00 AM.**
5. **Vendor fees** are \$10.00 per week. If a vendor wishes to have more than one space (which is the size of a parking space that is 10 feet wide and 10 feet long) it may be specified on the application. Cash or a check is required for each space applied for. Vendors who need electricity may be required to pay an additional pro-rated fee.
6. Vendors who pay for the **season in advance** (*payment due at the Vendor meeting on June 3rd*), will be offered a special price of \$100.00 per space and will be assigned the **same spot for the season.**
7. Vendors are requested to provide a **copy of a current liability insurance certificate prior to the opening day of the market or a current vendor liability insurance.** The vendor liability insurance is for the purpose of insuring the individual vendor at the Lyons Farmers' Market. Vendor liability insurance is not mandatory for the individual vendor but individual vendors **“DO NOT”** have coverage under the Lyons Main Street, Lyons Chamber of Commerce or Town of Lyons insurance policies. If the certificate expires during the market season, it is the responsibility of the vendor to submit a new certificate. This liability insurance should be for the purpose of insuring the vendor at the Lyons Farmers' Market. **The Lyons Main Street Program** should be named on the certificate. Special event or non-profit organizations that participate multiple times for the purpose of providing a service to market customers are waived this requirement, but must sign a waiver.
8. We are a tobacco-free environment and prohibit smoking and tobacco use.
9. Vendors with canopies must secure their canopies.
10. Vendors should be in place by 8:00 AM on market day. If a vendor is not there by 8:15 AM, a prepaid, pre-assigned spot will be forfeited for the day. On June 19th, the first market day, vendors should arrive no later than 7:30 AM to receive their place assignment even if they have paid for the season and made previous application. A member of the market team will inform vendors of their market spaces at that time.
11. Except in emergency circumstances, a vendor who will not be coming to market on a particular day is expected to call **315-945-5526, Linda Guest, Market Supervisor,** (who regularly assigns spaces, 48 hours before the weekly market time) about their absence. If a vendor is absent without notification for two weeks, the Market Supervisor reserves the rights to offer the spot to another vendor. No refunds will be issued.
12. Vendors should plan to bring enough produce/products for the duration of the market. **Vendors should stay at the market until 12PM when the market is over. Tents may not be taken down and vehicles may not leave until this time.** Speak to the manager about rare exceptions.
13. **60%** of the produce sold at this market must be grown by the farmer vendors on land owned or leased by them and the **40%** that is purchased must be grown/produced in New York State. (See rule # 14 for exception.) **ALL PURCHASED PRODUCE** must be **LABELED** with the original source. ***The market manager reserves the right to***

enforce these percentages through questioning the vendor and performing farm inspections.

14. 60% of crafts and homemade foods offered for sale must have been made/produced by the vendor. No flea market items will be allowed except on special event days, (if there are any).

15. Vendors selling prepared food are solely responsible to comply with federal, state, and local food safety requirements and health regulations. **A member of the market team must receive copies of all required licenses by the time that market opens on June 19.**

16. Vendors must sell high quality produce; crafters' items should be of high quality; prepared food vendors' offerings should be of high quality. If a vendor offers inferior quality item(s), he/she may be asked by the Market Manager to remove these items. A vendor may request to meet with the Lyons Main Street Program board with a grievance.

17. If a farmer vendor has hail damaged produce, which has some redeemable value, it may be offered at a much-reduced price, **but must be appropriately labeled (i.e. - "hail damaged", "seconds", or whatever damage applies).**

18. **Farmer vendors must display the prices of produce; and a legible sign with the name and location of the farm or business place/home should be prominently displayed.** All produce and crafts should be displayed neatly and off the ground. **REMEMBER, PRICE SIGNS & AND FARM LOCATION SIGN.**

19. **Vendors are responsible for wearing masks and sanitizing their tables, and abiding by all COVID regulations while at the market.**

20. Vendors will be responsible for making their own change.

21. Vendors are expected to leave their space in a clean condition, **free of refuse.**

22. Vendors are expected to adhere to all state tax collection laws and are solely responsible for any tax collection.

23. Vendors selling nursery and greenhouse crops must display a valid NYS Nursery license.

24. Vendors who are enrolled in the WIC/FMNP program must abide by all the rules of that program (**INCLUDING DISPLAYING SIGNAGE**). Any violation of these rules will result in the vendor losing WIC privileges. Information on these programs can be obtained from the Market Supervisor.

25. Bathroom facilities are not provided at the market.

26. Problems between vendors and issues that vendors have with the market must be written, signed, and given to a member of the market team. If the market team cannot resolve a problem, it will be taken to the Lyons Main Street Program Board for discussion.

27. Any vendor who does not comply with these rules and/or of those of the WIC and FMNP programs if they are participating will be given a warning. If they still do not comply, they will be asked to leave the market.

YOUR COOPERATION IN HELPING TO MAINTAIN OUR MARKET'S SUCCESS IS APPRECIATED.

Please sign the "Markets Copy" of your application to agree to "ALL" rules...

Revised April 13, 2021... Revised April 20, 2021

By the Lyons Main Street Program.

Vendor: _____ **Date:** _____